



## Finance Committee

**Date:** TUESDAY, 16 FEBRUARY 2016  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Deputy Roger Chadwick (Chairman)	Deputy Jamie Ingham Clark
Jeremy Mayhew (Deputy Chairman)	Clare James
Randall Anderson	Alderman Vincent Keaveny
Deputy John Barker	Deputy Alastair King
Nicholas Bensted-Smith	Gregory Lawrence
Chris Boden	Oliver Lodge
Sheriff & Alderman Charles Bowman	Alderman Professor Michael Mainelli
Nigel Challis	Deputy Robert Merrett
Simon Duckworth	Deputy Henry Pollard
Deputy Anthony Eskenzi	Adam Richardson
John Fletcher	James de Sausmarez
Stuart Fraser	Ian Seaton
Lucy Frew	Sir Michael Snyder
Deputy Brian Harris	David Thompson
Christopher Hayward	Deputy John Tomlinson
Alderman Peter Hewitt	Philip Woodhouse
Tom Hoffman	Mark Boleat (Ex-Officio Member)
Wendy Hyde	Deputy Alastair Moss (Ex-Officio Member)

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Lunch will be served in Guildhall Club at 1PM  
**NB: Part of this meeting could be the subject of audio or video recording**

John Barradell  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes and non-public summary of the meeting held on 19 January 2016.

**For Decision**  
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**  
Report of the Town Clerk.

**For Information**  
(Pages 7 - 10)
5. **TO NOTE THE DRAFT PUBLIC MINUTES OF THE EFFICIENCY AND PERFORMANCE SUB-COMMITTEE HELD ON 13 JANUARY 2016**

**For Information**  
(Pages 11 - 14)
6. **TO NOTE THE DRAFT PUBLIC MINUTES OF THE JOINT MEETING OF THE RESOURCE ALLOCATION AND EFFICIENCY AND PERFORMANCE SUB-COMMITTEES HELD ON 14 JANUARY 2016**

**For Information**  
(Pages 15 - 16)
7. **DRAFT NOTES OF THE BUSINESS RATEPAYERS CONSULTATION EVENT**  
Report of the Town Clerk.

**For Information**  
(Pages 17 - 24)
8. **CITY FUND 2016/17 BUDGET REPORT AND MEDIUM TERM FINANCIAL STRATEGY**  
Report of the Chamberlain. This report will also be considered by the Court of Common Council on 3 March 2016.

**For Decision**  
(Pages 25 - 76)

9. **REVENUE AND CAPITAL BUDGETS 2015/16 AND 2016/17**  
Report of the Chamberlain. This report will also be considered by the Court of Common Council on 3 March 2016.

**For Decision**  
(Pages 77 - 98)

10. **REVENUE BUDGET MONITORING TO DECEMBER 2015**  
Report of the Chamberlain.

**For Information**  
(Pages 99 - 106)

11. **INCOME GENERATION - REPORT OF A CROSS-CUTTING SERVICE BASED REVIEW**  
Report of the Chamberlain on behalf of the Performance and Strategy Summit Group. This report will also be considered by various Committees as set out within the report.

**For Decision**  
(Pages 107 - 118)

12. **COST OF INSURANCE PREMIUMS**  
Report of the Chamberlain.

**For Information**  
(Pages 119 - 122)

13. **STATUTORY DISMISSAL PROCEDURES FOR THE HEAD OF PAID SERVICE (TOWN CLERK AND CHIEF EXECUTIVE), MONITORING OFFICER (COMPTROLLER AND CITY SOLICITOR) AND CHIEF FINANCIAL OFFICER (CHAMBERLAIN)**  
Joint report of the Town Clerk and Director of Human Resources. This report was also considered by the Establishment Committee on 4 February 2016 and will be considered by the Policy and Resources Committee on 18 February 2016.

**For Decision**  
(Pages 123 - 132)

14. **NON-DOMESTIC RATES – REVIEW OF DISCRETIONARY RATE RELIEF**  
Report of the Chamberlain. This report has two non-public appendices at item 25 on the agenda.

**For Decision**  
(Pages 133 - 142)

15. **IRRECOVERABLE NON-DOMESTIC RATES AND COUNCIL TAX**  
Report of the Chamberlain.

**For Decision**  
(Pages 143 - 146)

16. **RISK MANAGEMENT - MONTHLY REPORT**  
Report of the Chamberlain.

**For Information**  
(Pages 147 - 148)

17. **CENTRAL CONTINGENCIES**  
Report of the Chamberlain.

**For Information**  
(Pages 149 - 154)

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

20. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

21. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 19 January 2016.

**For Decision**  
(Pages 155 - 158)

22. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

Report of the Town Clerk.

**For Information**  
(Pages 159 - 160)

23. **TO NOTE THE DRAFT NON-PUBLIC MINUTES OF THE EFFICIENCY AND PERFORMANCE SUB-COMMITTEE HELD ON 13 JANUARY 2016**

**For Information**  
(Pages 161 - 164)

24. **TO NOTE THE DRAFT NON-PUBLIC MINUTES OF THE JOINT MEETING OF THE RESOURCE ALLOCATION AND EFFICIENCY AND PERFORMANCE SUB-COMMITTEES HELD ON 14 JANUARY 2016**

**For Information**  
(Pages 165 - 166)

25. **NON-DOMESTIC RATES – REVIEW OF DISCRETIONARY RATE RELIEF**  
Non-public appendices to the report of the Chamberlain at agenda item 14.
- For Information**  
(Pages 167 - 170)
26. **ORACLE PROGRAMME CLOSURE REPORT - GATEWAY 7**  
Report of the Chamberlain. This report will also be submitted to the Projects Sub-Committee on 25 February 2015 and the IT Sub-Committee on 9 March 2016.
- For Decision**  
(Pages 171 - 194)
27. **ENERGY PROCUREMENT AND THE NEXT GENERATION CONTRACT**  
Report of the City Surveyor. This report will also be considered by the Court of Common Council on 3 March 2016.
- For Decision**  
(Pages 195 - 204)
28. **INSURANCE (JUNE PROGRAMME) PROCUREMENT - EVALUATION CRITERIA**  
Report of the Chamberlain.
- For Decision**  
(Pages 205 - 216)
29. **CENTRAL CRIMINAL COURT PLANT REPLACEMENT PHASE 1 - GATEWAY 6  
PROGRESS REPORT**  
Report of the City Surveyor. This report will also be considered by the Projects Sub-Committee on 25 February 2016 and the Corporate Asset Sub-Committee on 11 March 2016.
- For Information**  
(Pages 217 - 226)
30. **METRICS USED IN MAKING MAJOR PROPERTY DECISIONS**  
Joint report of the Chamberlain and the City Surveyor. This report was also considered by the Property Investment Board on 10<sup>th</sup> February 2016.
- For Information**  
(Pages 227 - 236)
31. **WAIVER OF PROCUREMENT REGULATIONS FOR THREE CONTRACTS TO  
ENABLE A RETENDER EXERCISE - EARLY INTERVENTION AND PREVENTION  
SERVICES**  
Report of the Director of Community and Children's Services.
- For Decision**  
(Pages 237 - 240)

32. **WAIVER OF PROCUREMENT REGULATIONS FOR TWO CONTRACTS TO ENABLE A RETENDER EXERCISE - COMMUNITY HEALTH AND WELLBEING**  
Report of the Director of Community and Children's Services.

**For Decision**  
(Pages 241 - 244)

33. **NOTIFICATION OF AN URGENT WAIVER APPROVAL BY THE CHAMBERLAIN - EMERGENCY PLACEMENT IN A FAMILY ASSESSMENT UNIT**  
Report of the Director of Community and Children's Services. This report will also be considered by the Community and Children's Services Committee on 12 February 2016.

**For Information**  
(Pages 245 - 248)

34. **NON-PUBLIC DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY PROCEDURES**  
Report of the Town Clerk.

**For Information**  
(Pages 249 - 250)

35. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

36. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

### **Part 3 - Members' Only**

37. **CHAMBERLAIN'S DEPARTMENTAL RESTRUCTURE**  
Report of the Chamberlain. This report was considered and approved by the Establishment Committee at its meeting on 4 February 2016, subject to the endorsement of the Finance Committee.

**For Decision**